Dear CTSA Students –

Congrats on completing the fall quarter! Below are some reminders before you head off into the winter break:

**Upcoming Deadlines**
- Fee Payment Deadline is **TODAY @ 5PM PST**
- WebReg will close starting **TODAY @ 5PM PST** and reopen on **12/20 @ NOON PST**
- All students will lift to 20 units on **12/20 @ NOON PST**
- Grades will post on **12/21 @ 10PM PST**
- First year requests for 20+ unit lifts will be processed on **12/22 by 9AM PST**

[Unit increase request form](https://www.arts.uci.edu/student-affairs/advising)

**Updated Office Hours**
Our availability during our office hours of 9am-12pm & 1-4pm for the next week (12/18-12/22):

<table>
<thead>
<tr>
<th>Monday, 12/18</th>
<th>Tuesday, 12/19</th>
<th>Wednesday, 12/20</th>
<th>Thursday, 12/22</th>
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</thead>
<tbody>
<tr>
<td>Available Remotely via Email</td>
<td>Scheduled Appointments must be requested via email: <a href="mailto:artscounselor@uci.edu">artscounselor@uci.edu</a></td>
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Note that Arts Student Affairs and the University will be closed from 12/25/2023 through 1/2/2024. **Emails sent during this time will not be answered.** The University will reopen on 1/3/2024. Winter Quarter begins on 1/3/2024, but the first day of classes are on Monday, 1/8/2024.

Ways to reach us: [https://www.arts.uci.edu/student-affairs-advising](https://www.arts.uci.edu/student-affairs-advising).

Updates to winter 2024 enrollment for the Arts: [https://www.arts.uci.edu/student-affairs-next-quarter-enroll](https://www.arts.uci.edu/student-affairs-next-quarter-enroll).

Have a restful and well deserved break! We’ll see you in 2024!

Best regards,
The Arts Student Affairs Team
Claire Trevor School of the Arts
University of California, Irvine

e: arts counselor@uci.edu
arts chat: https://alive5.com/Nrv33ou
w: www.arts.uci.edu/students | fb: www.facebook.com/CTSAStudentAffairs