

Happy Week 2 everyone! Please see department announcements below:

**AITR Room Reservations:**

Sign-up sheets for the AITR practice rooms are available on the 3<sup>rd</sup> floor of Music and Media. Sign-ups will close on **Tuesday, October 8<sup>th</sup> by 5:00 PM.**

**Large Classroom Room Reservations/Key Check-out System:**

Our new digital system is still undergoing beta-testing. We will be ready to launch the new system soon! Until then, please email [music@uci.edu](mailto:music@uci.edu) with your large classroom reservation requests. We are not taking any recurring reservation requests currently.

**Locker Requests:**

Lockers are available for assignment. We will have designated locker assignment times for students to come to the front office and be assigned a new locker. The available times for check-out this week are:

- Tuesday, October 8<sup>th</sup>, from 11:30AM – 2:00PM
- Thursday, October 10<sup>th</sup>, from 2:00PM – 3:00PM
- Friday, October 11<sup>th</sup>, from 12:00PM – 1:00 PM.

**WSH and MoCap Recording Opportunities:**

If you are interested in working with our production team to record in Winifred Smith Hall or in our MoCap studio in preparation for graduate school applications, please feel free to fill out this [form](#) or reach out to Alex Golden at [goldena1@uci.edu](mailto:goldena1@uci.edu).