WINTER 2022 ENROLLMENT PROCESS

How Do I Connect with an Arts Academic Counselor?

Below are the ways to get your questions answered in a timely manner:

- **EMAIL**
- **ARTS CHAT/ SAME-DAY APPT**
- **SCHEDULED 20-MIN APPT**

- **COURSE SELECTION GUIDANCE**
- **ENROLLMENT ISSUES**
- **GENERAL QUESTIONS/RESOURCES**
- **PROGRAM REQUIREMENTS FOR THE ARTS**
- **CLASS SCHEDULE ADJUSTMENTS (WKS 1 & 2)**
- **PREREQUISITE INFORMATION/CLEARANCES**
- **SUBSTITUTION REQUESTS**
- **UNIT INCREASE REQUEST (WKS 1 & 2)**
- **UPDATE DEGREEWORKS**
- **ACADEMIC PROBATION/DISQUALIFICATION**
- **CAREER COUNSELING**
- **GRADUATION CHECKS**
- **LONG-TERM COURSE PLANNING**
- **TAKING COURSES OUTSIDE OF UCI**
- **TRANSCRIPT EVALUATION (INCL IGETC)**

Class Standing

Based on units completed
- Freshman: 0-44.9
- Sophomore: 45.0-89.9
- Junior: 90.0-134.9
- Senior: 135+

Additional Information

- Schedule of Classes for winter 2022 will be released end of week 5:
  https://www.reg.uci.edu/perl/WebSoc

- View your enrollment window on Monday of the 7th week of instruction:
  https://www.reg.uci.edu/enrollment/windows.html

Contact Us!

Email: arts counselor@uci.edu | Arts Chat: https://alive5.com/Nrv33ou
Web: www.arts.uci.edu/students | Office Hours: M-F 9am-12pm & 1-4pm

Registration Checklist

- Check your Enrollment Window via WebReg (Monday of week 7 is when dates are available)
  - Once an enrollment window opens, a student has 48 hours of full access before being restricted to non-primetime access (7 p.m through 7 a.m.)

- Check your DegreeWorks via StudentAccess
  (https://www.reg.uci.edu/access/student/welcome/)
  - See what courses you need to take
  - Check degree sheets
    (https://www.arts.uci.edu/student-affairs-undergraduate-degree-minor-requirements)

- Look at the Schedule of Classes to see what’s available
  (https://www.reg.uci.edu/perl/WebSoc)
  - Make a list of courses that you want to take
  - If you need to complete an Entry Level Writing or Lower Division Writing course, please be sure to make it a priority
  - Check to see if it requires authorization (B codes must be requested to the instructor or department, please see grey comment boxes on Schedule of Classes for details)
  - If you need to reach out to instructor, look them up on UCI Directory (https://directory.uci.edu/)

- Remember the fee deadline
  - All fees must be paid by the deadline or all of your courses will be dropped automatically
  - We cannot guarantee that you will be able to get back into your courses

For course descriptions or degree requirements, please check the UCI Catalogue: http://catalogue.uci.edu/

Academic Calendar: