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**MASTER'S THESIS / SIGNATURE PAGE  
REPORT ON FINAL EXAMINATION FOR THE MASTER'S DEGREE**

**STUDENT**

Please complete this section, obtain signatures from your Master's Thesis Committee, and submit this form along with all other [required forms](#) to the Graduate Division, 120 Aldrich Hall for electronic submission or to Special Collections and Archives, Langson Library, for paper submission. Before submitting this completed form to the Graduate Division or Special Collections and Archives, the student must pay the \$55 Master's Thesis Submission Fee at the Cashier's Office. The cashier will stamp this form to indicate receipt of payment. Please note, by submitting this form, you confirm that the work presented in the thesis is your own. Where information has been derived from other sources, you confirm that this has been indicated in the thesis.

Student ID Number: \_\_\_\_\_

Student Name: \_\_\_\_\_  
Last First Middle

Student Phone: (\_\_\_\_) \_\_\_\_\_ Student e-mail address: \_\_\_\_\_

Permanent Address: \_\_\_\_\_  
Street City State Zip Code

Name of Degree: Master's in \_\_\_\_\_

**MASTER'S THESIS COMMITTEE**

Please complete this section and return the form to the student.

The Master's thesis committee is pleased to report upon the candidate's final examination. Our recommendation is that the Master's degree is approved and is acceptable in quality and form for publication on microfilm and digital formats.

Title of Thesis: \_\_\_\_\_

Date of Thesis Defense: \_\_\_\_\_

Each signature below indicates that the respective committee member recommends that the Master's degree be conferred and **acknowledges that they have advised the student on appropriate embargo times for his/her thesis** (please print your name, Academic Unit, and sign where indicated).<sup>1</sup> This form serves as the official signature page for the Master's thesis.<sup>2</sup>

	<u>Name (please print)</u>	<u>Academic Unit</u>	<u>Signature</u>
Committee Chair	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

<sup>1</sup> Note: Most candidates have only three committee members. The additional signature spaces are to be used only for those candidates who have more than three Master's thesis committee members.

<sup>2</sup> Note: The University of California, Irvine allows an official original or electronic signature from each committee member on this document.

\_\_\_\_\_  
Department Chair/Graduate Advisor (sign) Date Associate Dean (sign) Date  
(Required for: Biological Sciences, Engineering, Humanities, ICS, Medicine, Social Ecology, & Social Sciences)

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**GRADUATE DIVISION**

Requirements fulfilled:  Language  Date Advanced to Candidacy \_\_\_\_\_  
 Residency  Thesis Approved

The candidate has satisfied all of the program requirements for the Master's Degree \_\_\_\_\_

It is recommended that the degree be conferred as of (check one):  Fall  Winter  Spring  Summer \_\_\_\_\_ (year)

\_\_\_\_\_  
Dean of the Graduate Division (or designate) Date

Continue on the next page...

## REQUIRED: CONSENT AND RELEASE

**\*\*\*Please note: The statement below does not apply to master students submitting a paper based thesis. Masters theses submitted in paper are bound and made available for circulation, but are not available online. If you choose the paper option, you do not need to sign the below statement.**

I authorize UC Irvine to release my thesis PDF to the UC Irvine Library, ProQuest/UMI and eScholarship and have it be made available to the public electronically through the library catalog as soon as is feasible after my thesis has been filed.

In addition to my approval of the copyright agreement with Proquest/UMI, I hereby grant a nonexclusive, worldwide, royalty-free copyright license to The Regents of the University of California ("University") to reproduce, distribute, and display my dissertation/thesis at the University of California, Irvine ("the Work"), including: (i) the right to distribute the Work in whole or in part in all forms of media, now known or hereafter created, including display on the internet and through databases containing other works; and (ii) to electronically store, archive, copy and or convert the Work for preservation purposes. The Regents will credit me as the author of the Work. I represent and warrant that the Work: (a) is my original work and that I have full power to enter into this agreement; (b) does not infringe the copyright, intellectual property rights, or privacy rights of another; (c) contains no material which is obscene, libelous, or defamatory; and (d) I have not made, and will not hereafter make, any contract or commitment contrary to the terms of this Agreement or in derogation of the license granted to the University hereunder. I release and forever discharge the University and its officers, agents, and employees from any and all claims and demands arising out of or in connection with the use, display, and distribution of the Work.

I declare I have read the above, fully understand its meaning and effect, and freely and voluntarily agree to be bound by it

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

## OPTIONAL: EMBARGO OF THESIS

**Complete this section ONLY if an embargo is being requested.**

Occasionally, there are unusual circumstances under which you may want to withhold your thesis from publication. Such circumstances include:

1. The disclosure of patentable rights in the work before a patent can be granted
2. Similar disclosures detrimental to the rights of the author
3. Disclosures of facts about persons or institutions before professional ethics would permit such disclosures

To request that your thesis be withheld for substantiated circumstances of the kind listed above, select the time frame that the thesis be withheld from publication and sign below. The right to an embargo rests with the student however; you should consult with your thesis committee members for advice.

I would like my thesis to be withheld for:

Embargo Period:  Six Months  One Year  Two Years  Three Years  Four Years  
 Five Years  Six Years

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

## **Submission of the Thesis**

Submission of the thesis is the last step in the program leading to the award of the Master's degree. All theses submitted in fulfillment of requirements for advanced degrees at UCI must conform to University regulations with regard to format and method of preparation.

The Thesis and Dissertation Manual <http://etd.lib.uci.edu/electronic/tdmanuale> for writing and submitting theses/dissertations is available on the web. Students are encouraged to attend the quarterly information sessions that discuss manuscript preparation and filing procedures. The Graduate Division website <http://www.grad.uci.edu/> contains general information (e.g., scheduled manuscript writing workshops, various regarding thesis submission), and relevant links concerning writing the thesis.

### How to File the Thesis

#### **Paper Submission** <https://etd.lib.uci.edu/paper/td5#5.2#5.2#5.2>

After the thesis has been approved by the committee, two copies are submitted with the appropriate forms to the manuscript librarian ([gradthesis@uci.edu](mailto:gradthesis@uci.edu)) in Langson Library, who accepts it for deposit in the Special Collections and Archives. The librarian will briefly check to make sure certain aspects of the manuscript are complete and prepared correctly according to the Standards and Procedures Manual and include verification of the appropriate paper type, margins, and pagination. The librarian will also verify that the committee signatures have been obtained and the degree paperwork has been completed. Special Collections and Archives has the responsibility of insuring that the established procedures and standards for manuscript preparation are upheld.

#### **Electronic Submission**

After the thesis has been approved by the committee, the student must submit a single electronic portable document (PDF) file to the submission site at [www.etdadmin.com/uci](http://www.etdadmin.com/uci). After the PDF file has been submitted the student must submit all required forms to the Graduate Division at 120 Aldrich Hall by 5pm on the filing deadline. A staff member will briefly check to verify that the degree paperwork has been completed.

### Deadline for Filing the Thesis

The Master's thesis manuscript is expected to be submitted by the deadline in the quarter in which the degree is to be conferred. Friday of the tenth week of classes is the deadline for submitting theses during each quarter. Those students who complete requirements and submit theses after the end of the tenth week of classes and prior to the start of the subsequent quarter will earn a degree for the following quarter, but will not be required to pay fees for that quarter. In such cases, to avoid payment of fees, the manuscript, all forms and degree paperwork must be submitted prior to the first day of the quarter in which the degree is to be earned. Additionally, with the degree no fee option, it is a requirement for students to be enrolled or on filing fee the quarter before in order to qualify for this option. Students coming off a leave of absence do not qualify for the degree no fee option. The regular degree deadlines are published on the Graduate Division website (<https://www.grad.uci.edu/academics/filing-deadlines.php>) each quarter, for the degree no fee deadlines please contact your department.

### Public Access to the Thesis

In accordance with UC and UCI policy, all approved thesis/dissertation manuscripts automatically become available for public access and circulation as part of the UCI Libraries collections.