

MASTER'S THESIS CONSENT AND RELEASE

**REQUIRED:
CONSENT AND RELEASE**

*****Please note: The statement below does not apply to master students submitting a paper based thesis. Masters theses submitted in paper are bound and made available for circulation, but are not available online. If you choose the paper option, you do not need to sign the below statement.**

I authorize UC Irvine to release my thesis PDF to the UC Irvine Library, ProQuest/UMI and eScholarship and have it be made available to the public electronically through the library catalog as soon as is feasible after my thesis has been filed.

In addition to my approval of the copyright agreement with Proquest/UMI, I hereby grant a nonexclusive, worldwide, royalty-free copyright license to The Regents of the University of California ("University") to reproduce, distribute, and display my dissertation/thesis at the University of California, Irvine ("the Work"), including: (i) the right to distribute the Work in whole or in part in all forms of media, now known or hereafter created, including display on the internet and through databases containing other works; and (ii) to electronically store, archive, copy and or convert the Work for preservation purposes. The Regents will credit me as the author of the Work. I represent and warrant that the Work: (a) is my original work and that I have full power to enter into this agreement; (b) does not infringe the copyright, intellectual property rights, or privacy rights of another; (c) contains no material which is obscene, libelous, or defamatory; and (d) I have not made, and will not hereafter make, any contract or commitment contrary to the terms of this Agreement or in derogation of the license granted to the University hereunder. I release and forever discharge the University and its officers, agents, and employees from any and all claims and demands arising out of or in connection with the use, display, and distribution of the Work.

I declare I have read the above, fully understand its meaning and effect, and freely and voluntarily agree to be bound by it

DocuSigned by: <i>Peter the ARTeater</i>	Peter ARTeater	4/26/2021
Signature of Student	Print Name	Date

**OPTIONAL:
EMBARGO OF THESIS**

Complete this section ONLY if an embargo is being requested.

Occasionally, there are unusual circumstances under which you may want to withhold your thesis from publication. Such circumstances include:

1. The disclosure of patentable rights in the work before a patent can be granted
2. Similar disclosures detrimental to the rights of the author
3. Disclosures of facts about persons or institutions before professional ethics would permit such disclosures

To request that your thesis be withheld for substantiated circumstances of the kind listed above, select the time frame that the thesis be withheld from publication and sign below. The right to an embargo rests with the student however; you should consult with your thesis committee members for advice.

I would like my thesis to be withheld for:

Embargo Period: Six Months One Year Two Years Three Years Four Years
 Five Years Six Years

Signature of Student	Print Name	Date
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Important Information Regarding Next Steps Post Submission

What happens after you submit your final degree paperwork to the Graduate Division?

What now?

- 1) Be aware there is a processing period for the final degree paperwork. Submission of the final degree paperwork does not automatically mean that the degree is officially conferred.
- 2) During the degree processing time, your registration fees for the following quarter will most likely be assessed. Since you have graduated and will not register the following quarter, you can:
 - Ignore the emails from the Registrar regarding registration fees. The emails will stop after the 4th week of the following quarter and the registration fees for following quarter will be removed. **OR**
 - You can contact the Registrar's Office and ask that you be "de-assessed" for the following quarter as you have graduated. De-assessed means the registration assessment/fees for the quarter will be removed
- 3) If you requested a degree certification notification, the e-mail will be provided after the final degree paperwork has been reviewed, vetted, and the degree conferred. The notification will be provided as soon as possible and before the degree is posted to the final transcript.
- 4) It is recommended that you to go to the Registrar's website to update your email address and mailing address information in "*Student Access*". Any and all future communication from the university will go to the mailing and email address that is on file with the university.
- 5) Degrees are posted on official transcripts approximately six to seven weeks after the end of the quarter in which they are awarded.
- 6) Diplomas, issues by the Registrar's Office are typically available four months after the end of the quarter in which the student graduated.
- 7) Please direct all questions regarding the diploma and official transcript to the Registrar's Office at registrar@uci.edu

Yes, I have read the above information and understand by hitting the FINISH button; my final degree paperwork will be directed to the Graduate Division for review.

DocuSigned by:

Peter the ARteater

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4/26/2021

GRADUATE DIVISION

To be completed by Graduate Division **only**.

Section A: Signed at time of submission if the form is complete and ready to start the review process. Accepting the form for review will close out the submission process. **Section B:** Signed and returned to the department once the degree audit is complete, verifying the degree conferral.

Section A: Final Degree Paperwork Acceptance

Submission Accepted for review

Dean of the Graduate Division (or designate)

Date

Section B: Degree: Degree Conferral Confirmation

Requirements fulfilled: Language Date Advanced to Candidacy _____

Residency Thesis Approved

The candidate has satisfied all of the program requirements for the Master's Degree _____

It is recommended that the degree be conferred as of (check one): Fall Winter Spring Summer _____
Year

Dean of the Graduate Division (or designate)

Date

**BACKGROUND INFORMATION FOR COMPLETING
THE MASTER'S THESIS/ SIGNATURE PAGE**

NOTE: Much of the text below is adapted from UCI's Graduate Policies & Procedures Handbook:

<https://www.grad.uci.edu/forms/academics/Graduate-Policies-and-Procedures.pdf>

Submission of the Thesis

Submission of the thesis is the last step in the program leading to the award of the Master's degree. All theses submitted in fulfillment of requirements for advanced degrees at UCI must conform to University regulations with regard to format and method of preparation.

The Thesis and Dissertation Manual <http://etd.lib.uci.edu/electronic/tdmanuale> for writing and submitting theses/dissertations is available on the web. Students are encouraged to attend the quarterly information sessions that discuss manuscript preparation and filing procedures. The Graduate Division website <http://www.grad.uci.edu/> contains general information (e.g., scheduled manuscript writing workshops, various regarding thesis submission), and relevant links concerning writing the thesis.

How to File the Thesis

Paper Submission <https://etd.lib.uci.edu/paper/td5#5.2#5.2#5.2>

After the thesis has been approved by the committee, two copies are submitted with the appropriate forms to the manuscript librarian (gradthesis@uci.edu) in Langson Library, who accepts it for deposit in the Special Collections and Archives. The librarian will briefly check to make sure certain aspects of the manuscript are complete and prepared correctly according to the Standards and Procedures Manual and include verification of the appropriate paper type, margins, and pagination. The librarian will also verify that the committee signatures have been obtained and the degree paperwork has been completed. Special Collections and Archives has the responsibility of insuring that the established procedures and standards for manuscript preparation are upheld.

Electronic Submission

After the thesis has been approved by the committee, the student must submit a single electronic portable document (PDF) file to the submission site at www.etdadmin.com/uci. After the PDF file has been submitted the student must submit all required forms to the Graduate Division via the DocuSign form by 5pm on the filing deadline.

Deadline for Filing the Thesis

The Master's thesis manuscript is expected to be submitted by the deadline in the quarter in which the degree is to be conferred. Friday of the tenth week of classes is the deadline for submitting theses during each quarter. Those students who complete requirements and submit theses after the end of the tenth week of classes and prior to the start of the subsequent quarter will earn a degree for the following quarter, but will not be required to pay fees for that quarter. In such cases, to avoid payment of fees, the manuscript, all forms and degree paperwork must be submitted prior to the first day of the quarter in which the degree is to be earned. Additionally, with the degree no fee option, it is a requirement for students to be enrolled or on filing fee the quarter before in order to qualify for this option. Students coming off a leave of absence do not qualify for the degree no fee option. The regular degree deadlines are published on the Graduate Division website (<https://www.grad.uci.edu/academics/filing-deadlines.php>) each quarter, for the degree no fee deadlines please contact your department.

Public Access to the Thesis




In accordance with UC and UCI policy, all approved thesis/dissertation manuscripts automatically become available for public access and circulation as part of the UCI Libraries collections.

MASTER'S THESIS SUBMISSION CHECKLIST ELECTRONIC FILING

Students must submit **all** of the required documents listed below to the Graduate Division by **5pm** on the filing deadline in order to complete the Master's thesis submission process and meet the final degree deadline.

Submission Date:	Quarter: <u>Spring</u>	Year: <u>2021</u>
Name of Candidate:	Last: <u>ARTeater</u>	First: <u>Peter</u>

REQUIRED

- Master's Thesis Submission Checklist**
- Master's Thesis/Signature Page Report on the Final Examination for the Master's Degree:**
Serves as original signature page
- Master's Thesis Submission Fee: (Attach)**
To pay the required fee, use the link below. Payment options are under Graduate Enrolled Form
Payment Links: <https://www.grad.uci.edu/academics/filing-deadlines.php> 
- Final confirmation e-mail from the ProQuest/ETD website (Attach)** 
- UCI Master's Exit Survey: (Attach)**
<http://apps.grad.uci.edu/exitsurvey/> 
- Student Status Verification:**
By checking here, you confirm that you are registered in classes or have an approved filing fee petition for the quarter you plan to earn the degree

OPTIONAL

- Request Degree Certification E-mail Notification:**
By checking here, you request a courtesy degree certification notification e-mail. When all degree requirements have been cleared by Graduate Division staff the e-mails will be sent to student's UCI e-mail account. This notification is for personal use, or for direct transmission to another educational institution or employer.
- Select your UCI e-mail account preference in order to stay connected with UCI as an Alumni:**
<https://www.oit.uci.edu/help/alumni/>





