

Final Thesis Paperwork Guidelines for Internal Submission (aka: Not the Library)

Margins (Applies to the Abstract, Title and Signature pages)

- 1.5" from the left edge of the page.
- 1" from the top, right, and bottom edges of the page.

Abstract

- Text is double-spaced.
- Includes the title, your name, the degree name, the university name and year, and your committee chair's name; all of the above must be consistent with your title page.
- Contains no more than 250 words for Master's theses.
- Use indent or flush left at the beginning of paragraphs, depending on the style manual you are following. Include a short statement of the problem you studied; a brief exposition of the methods and procedures employed in gathering the data; and a summary of your findings. No graphs, charts, or tables may be included.

Title Page

- Author's name as it appears on official University records.
- The degree earned (in this case, "MASTER OF FINE ARTS").
- The full name of each committee member.
- Use word substitutes, not symbols or formulas, to ensure effective retrieval from on-line indexes. Use concise titles containing words descriptive of the work; emphasis should be on nouns, with easily identifiable key words.

Signature Page

- Committee members' signatures in permanent blue or black ink on the original.
- Your committee chair must sign on the designated line.

Master's Exit Survey Verification

- Found here: <https://apps.grad.uci.edu/exitsurvey/>
- Print email confirmation and submit with final degree paperwork.

ABSTRACT OF THE THESIS

[Thesis Title]

By

[Name]

Master of Fine Arts in [Department]

University of California, Irvine, [Graduation Year]

Professor [Name], Chair

[The text of the abstract begins here. The text must be double-spaced and may contain a maximum of 250 words. Use indent or flush left at the beginning of paragraphs, depending on the style manual you are following. Include a short statement of the problem you studied; a brief exposition of the methods and procedures employed in gathering the data; and a summary of your findings. No graphs, charts, or tables may be included.]

UNIVERSITY OF CALIFORNIA,
IRVINE

[Title]

THESIS

submitted in partial satisfaction of the requirements
for the degree of

MASTER OF FINE ARTS

in [Department]

by

[Name]

Thesis Committee:
Professor [Name #1], Chair
Professor [Name #2]
Professor [Name #3]

[Graduation Year]

The thesis of [Name] is approved:

Committee Chair

University of California, Irvine
[Graduation Year]