

From: [Counselor Arts](#)
To:
Subject: [UCI Arts]: Next Steps - Fall 2021 Advising and Registration
Date: Wednesday, June 2, 2021

Dear Art Student -

We are pleased that you will be joining us in the Fall at the Claire Trevor School of the Arts at UC Irvine!

An **academic hold** has been placed on your fall enrollment, and you will not be allowed to enroll in classes until you are advised by the Arts Student Affairs office.

To lift this hold and to register for the fall quarter, all Arts transfer students must go through advising and participate in registration this summer.

As we are remote for summer 2021, Arts Student Affairs will be advising and registering all incoming transfer students through our virtual **Transfer Advising & Registration Sessions**.

Below are the steps you will need to take this summer to start your academic career as an Arts student at UCI:

1) ADVISING

You need to review the videos and manuals on the Arts Transfer Advising page:

<https://www.arts.uci.edu/arts-transfer-advising>.

Take the time to go through the videos because it will contain the information you need to know about your program and about UCI. Do not assume things are the same as your previous institution. Go back and rewatch if you need to. Take notes.

2) UPLOAD YOUR UNOFFICIAL TRANSCRIPT AND SIGN-UP FOR A REGISTRATION SESSION DATE

After reviewing the materials, you will need to complete the **Arts Registration Survey**. This survey is where you will need to:

- 1) Upload your unofficial transcript(s) from your previous institution(s) **AND**
- 2) Sign-up for a virtual Transfer Advising & Registration session

This survey will be available starting on **Monday, 6/7 at 9AM PT** and will close on **Friday, 6/11 at 12PM PT**. Add a [Google Calendar](#) reminder.

Link to Arts Registration Survey: https://uci.co1.qualtrics.com/jfe/form/SV_4GberCqIntWYelc

You will need to attend only **one** of the following Transfer & Advising Registration Sessions:

- Wednesday, 6/16 @ 12:30 PM PT via Zoom (Dance, Drama, & Music Only)
- Thursday, 6/17 @ 10:30 AM PT via Zoom (Dance, Drama, & Music Only)

- Monday, 6/21 @ 10:30 AM PT via Zoom (Art Only)
- Tuesday, 6/22 @ 10:30 AM PT via Zoom (Art Only)
- Thursday, 7/8 @ 9 AM PT - Unable to Attend - Advising & Registration via Email (All Arts Majors)

We strongly recommend that you attend our Zoom sessions, but if you are **unable to attend a virtual session**, please select “Unable to Attend - Advising & Registration via Email” in the survey. You will be able to register on your own on Thursday, 7/8 at 9 AM PT. Students who register for a virtual session but miss their session will register on their own on 7/8.

If you are in a different time zone and need to calculate the correct local time, use <https://www.timeanddate.com/worldclock/converter.html>.

Sessions will be about 1.5 hours long and there will be an opportunity to ask current students and Academic Counselors questions about UCI and the Arts programs, as well as meet some of your fellow new transfers. The session will end with students registering for the fall quarter.

3) EMAIL FROM AN ACADEMIC COUNSELOR WITH YOUR PERSONALIZED TRANSFER EVALUATION **(Sent 2-3 business days after survey completion)**

Remember to start checking your personal and UCI email at least ONCE A DAY as we and the University will be sending you information throughout the summer.

Once you complete the Arts Registration Survey, an Arts Academic Counselor will review your unofficial transcript and email you your personalized **Transfer Evaluation** that will show:

- 1) Which of your transferred courses will count towards your major requirements
- 2) Which of your transferred courses may need to be reviewed by the Department (petition)

Note that these Transfer Evaluations are based on your unofficial transcripts, so things may change once UCI receives your official final transcripts.

4) BUILD YOUR SCHEDULE FOR FALL QUARTER

With your Transfer Evaluation, you will also receive a recommended course list with which courses you can enroll in for the fall. Use this to build your fall schedule (have more than one schedule) and to familiarize yourself with the Schedule of Classes and WebReg.

5) REGISTER ON YOUR SESSION DATE

- If you signed up for a virtual Zoom session (6/15-6/17 & 7/8), you will receive an email from us the day before with the link to the session.
- If you signed up for Unable to Attend, you will be registering on your own on 7/9. You will be emailed with more details.

Be sure that you have all your questions and scheduling materials readily available.

6) CONTINUE THE FUN WITH TSPOP (TRANSFER ORIENTATION)

Led by the UCI Orientation office, you will have the opportunity to learn more about the support resources for transfers as well as meet other transfers and current UCI students. For more information, you can visit <https://orientation.uci.edu/transfer.php>.

If you no longer want to be an Arts major or no longer plan on attending UCI for fall 2021 please let us know at artscounselor@uci.edu so we can assist you with next steps. Please include your UCI Student ID #.

If you have any additional questions, please feel free to email us at artscounselor@uci.edu or find us on [Arts Chat](#).

Best regards,

The Arts Student Affairs Team

Claire Trevor School of the Arts

University of California, Irvine

e: artscounselor@uci.edu

appts: <https://appointments.web.uci.edu/>

arts chat: <http://alivech.at/54tyv3>

w: www.arts.uci.edu/students | fb: www.facebook.com/CTSASStudentAffairs

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