

UCI Claire Trevor School of the Arts

CREATIVE CONNECTIONS

2023-2024 Intern Mentors

JOB DESCRIPTION

The **Creative Connections** program provides a year-long teaching artist internship to UCI arts majors, preparing them to develop and implement arts-based curriculum and projects for K-12 students in collaboration with an Orange County area educator.

We are looking to fill **4-6 INTERN MENTOR** positions.

POSITION OVERVIEW

An Intern Mentor is an experienced, responsible individual who is looking to expand their leadership skills and further contribute to the Creative Connections program. In addition to their regular Teaching Artist Intern responsibilities, selected Mentors will be assigned other Teaching Artist Interns to guide and support throughout the year. Mentors will lead team building activities and discussion groups during training, and exhibit model behaviors and attitudes throughout the program.

Hours:	1-3 hours/week in addition to Teaching Artist Intern hours (2-6 hours total)
Compensation:	\$16.50/hour, or one (1) unit of ARTS 199 per quarter
Dates:	September 11, 2023 – June 14, 2024
Supervisor:	Associate Director of Outreach Programs
Meetings:	To be determined with supervisor

In order to be considered for this position, you must:

- Have previously been a Teaching Artist Intern for Creative Connections
- Be a current CTSA student as of Fall 2023
- Commit and be available from September 11, 2023 – June 14, 2024
- Attend and participate in training every Friday, September 29 – December 8, 2023, 1:30-3:30pm; as well as the End of the Year Celebration on May 17, 2024, 1:00-3:00pm

Preference will be given to candidates who demonstrate the following:

- Proven leadership experience and skills.
- Communicate effectively and maintain a high sense of responsibility.
- Possess a passion for the arts, community engagement, and UCI.

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- Mentor, advise, coach, and support 4-6 Teaching Artist Interns, building strong mentor-to-peer relations through group hangouts, individual one-on-ones, and other interactions as appropriate.
- Facilitate team building activities, group discussions and basic training exercises during weekly trainings.
- Attend and participate in the Mentor Retreat the week of September 11-15 (exact dates and times to be determined).
- Regularly meet and check-in with supervisor and other Mentors, communicating triumphs, challenges, and any other issues or concerns.
- Actively attend and engage in all required staff activities, including trainings and meetings.
- Perform regular duties as a Teaching Artist Intern.
- Serve as a positive role model.
- Help to build and maintain a safe and comfortable community for all participants and staff.
- Display attitudes and behaviors which support the policies and values of Creative Connections, CTSA and UCI.
- Other duties as assigned.

POSITION GUIDELINES & REQUIREMENTS

- Commit and be available from September 11, 2023 – June 14, 2024.
- Must attend and participate in training every Friday, September 29 – December 8, 2023, 1:30-3:30pm; as well as the End of the Year Celebration on May 17, 2024, 1:00-3:00pm. These dates are mandatory and must be incorporated into your school schedule.
- Adhere to all Creative Connections and University of California policies and procedures.
- Must attend all staff meetings, team buildings, and additional trainings or activities.
- Maintain at least a 3.0 GPA throughout the school year.
- Must pass a background check.
- Serve as a positive role model.