

INSTRUCTIONAL WORKLOAD POLICY

Unit 18 Faculty (IX Unit)

Department of Music

The full-time Instructional Workload for this unit is 9 Instructional Workload Credits (or the equivalent) per academic year.

This instructional workload assumes that the faculty-instructor may participate in professional department activity, and that routine, normal activities of this type are included in instructional workload credit assigned for individual courses or equivalencies (i.e., such activities and engagement carry an IWC of 0). Where such participation is required or clearly expected and carries a significantly heavier load, an instructional workload equivalency may be assigned.

A list of equivalencies specific to this academic unit are indicated below. Where class size is a consideration in assigning workload, anticipated class size, not actual, will be the basis of instructional workload assignments.

There may be Instructional Workload Equivalencies not foreseeable at this time: these will be assigned on an ad hoc basis to the extent that they appear to be one-time arrangements. Any which would appear likely to be repeated will require notification to UC/AFT and will be added to the formal Instructional Workload Policy.

Instructional Workload Credit (IWC) or equivalency for individual courses, categories of courses, and/or known instructional offerings:

A. Lecture or Studio Classes (excluding ensembles, as noted in B and C below).

1. 4 unit courses: 1.0 IWC = 33% load
2. 2 unit courses: 0.5 IWC = 16.5% load
3. 1 unit courses: 0.25 IWC = 8.25% load

B. Ensembles (except MUS 176 Ens Classical, as noted in C below)

1. Twice weekly rehearsals (4-6 total hrs per wk): 1.0 IWC = 33% load
2. Once weekly rehearsals (2-3 total hrs per wk): 0.5 IWC = 16.5% load
3. Administrative and outreach duties*: 0.15 IWC = 5% load

* These duties include coordinating with community partner organizations on outreach projects of significant scale, collaborating with CTSA Development on interfacing with donors, and similar duties that are separate from assigned teaching duties.

C. MUS 176 Ens Classical**

1. Instructor of Record (IOR) duties and two coaching assignments: 0.75 IWC = 25% load.
Additional coaching assignments beyond 2 are compensated at 0.075 IWC = 2.5% load each
2. Non-IOR coaching assignments: 0.075 IWC per coaching assignment = 2.5% load

** This course meets as a full group for five two-hour sessions per quarter, and the remainder of the course meeting time takes place in small group coaching sessions. Each instructor who is assigned a coaching assignment provides five 1-hour coaching sessions per quarter. The IOR is responsible for course delivery including teaching the full group sessions; determining chamber groups; assigning repertoire; and assigning additional coaches with approval from the department chair.

D. Lessons and Studio Classes

1. Music lessons (ten individual 50-minute lessons for 1-student per quarter): 0.15 IWC = 5% load
2. Music studio classes (ten 110-minute classes with 4 or more students): 0.15 IWC = 5% load

*** In addition to providing the required tutorials, instructional duties for music lessons include: participating in annual entrance auditions; attending quarterly juries and degree-required recitals; and attending occasional meetings for performance faculty (no more than once per quarter and with an option for remote attendance).



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