

INSTRUCTIONAL WORKLOAD POLICY
Non-Senate Instructional Unit

Department of Dance

The full-time Instructional Workload for this unit is 9 Instructional Workload Courses (or the equivalent) per academic year.

This instructional workload assumes that the faculty-instructor may participate in governance and in professional and university service, and that routine, normal service of this type will normally carry an instructional workload course (IWC) equivalency of 0. Where such participation or service is assigned and carries a significantly heavier load an instructional workload equivalency may be assigned:

A list of equivalencies specific to this academic unit are indicated below.

Where class size is a consideration in assigning workload, anticipated class size, not actual, will be the basis of instructional workload assignments.

There may be Instructional Workload Equivalencies not foreseeable at this time: these will be assigned on an ad hoc basis to the extent that they appear to be one-time arrangements. Any which would appear likely to be repeated will require notification to UC/AFT and will be added to the formal Instructional Workload Policy.

Workload Policy for Unit 18 Lecturers
UCI Department of Dance

1. Standard load, 1.00 FTE, non-senate instructional unit members: nine courses per year (9 IWC).
2. Lecture courses, if not designated otherwise, will equal 1 IWC.
3. Technique/Studio Courses: Six individual studio classes per week, per quarter, taught by a rotating faculty, will equal 1 IWC and be calculated at 33% time for the quarter.

Course Meetings/Week	IWC	Percent of Time
1	0.165	5.5
2	0.33	11
3	0.500	16.5
4	0.67	22
5	0.83	27.5
6	1.000	33

4. A studio choreography course will equal 0.5 IWC, calculated at 16.5% time.
5. Original choreography or choreographic reconstructions for Dance Performances may be considered as part of the teaching load if the work has been accepted for performance presentation by the department administration. The unit equivalency will be determined by the department administration for each work based on such criteria as length of work, complexity and so forth. Ordinarily, only one choreographic project will be given workload credit each year. One project can equal up to 0.5 IWC.
6. Administrative duties are assumed (see attached). Extraordinary administrative duties beyond assumed duties can equal up to 0.5 IWC.

Policy Duties Unit 18
UCI Department of
Dance

Unit 18: In addition to the normal duties of all appointees (see below) each individual appointee is expected to participate in administrative duties each quarter (see Page 2, #6. Administrative duties beyond the normal expectation of unit employees may be considered as part of the standard workload).

Normal Duties as Part of Appointment, in addition to standard administrative Duties.

1. Advise undergraduates
2. Office hours posted and regularly held (technique may be “by appointment”)
3. Administer and evaluate final examinations
4. Supervise assigned ASEs (Academic Student Employees)
5. Participate in additional departmental needs as they develop.
6. All faculty are required to attend the annually scheduled in-service workshop during Welcome Week. See the following website for more: www.eod.uci.edu.