

Arts Student Affairs Office | 101 MAB | PH: (949) 824-6646 | EMAIL: artscounselor@uci.edu

UNDERGRADUATE STUDENT PETITION

Instructions: Please provide supporting documentation for your petition request, such as a course description and a syllabus, and attach a copy of your unofficial transcript from [Student Access](#). Submit the petition to the Arts Student Affairs Office in 101 MAB. During the academic year, petitions will be reviewed within 2 weeks. Petitions submitted over the summer may not be reviewed until the fall quarter is in session. If you have any questions regarding this petition, contact our office via email at artscounselor@uci.edu.

Full Name:	Student ID#:
UCI Email Address:	Phone #:
Current Major(s):	Current Minor(s):
Class Level:	UCI GPA:
Student Signature:	Date:

I make the following request (please be specific):

Reasons for the request (please list all relevant reasons for your request; attach additional pages if more space is needed):

For Departmental Use

Petition is

- Approved
- Denied

Additional Comments:

Recommending Faculty's Signature (if applicable):	Date:
Department Chair's Signature:	Date:
Dean/Associate Dean's Signature:	Date:
Student contacted on _____ by _____	